

Agreement Procedures Committee Meeting
Minutes
March 12, 2014

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| Present | Present |
| Kim Knox Lawrence | Ghyslaine Lepage |
| Marie Stark | Cindy Swanson |
| Kate Kennedy | Glenn Boyette |
| Karen Smith | Debbie Meise |
| Pam Marshall | Trent Knowles |
| Sandy Ackerblade | Cindy Arnold |
| Kim Plante | |

Absent---None

Minutes of February's meeting was approved unanimously on a motion by Marie and seconded by Kim Plante.

The committee started discussion of items that should be included in the agenda. A discussion of bond requirements for jurisdictions and the possibility of including them in the Town Hall Meetings as a means of determining what our sister jurisdictions do with bonds. Cindy Swanson said she could provide what California does on bonds and the amount that they require.

International Registration Plan has not firmed up their topics to be included in the agenda. They have two time slots set for 1:15 minutes and 1:30 minutes on the IRP Education Committee. Debbie Meise said we need to push to complete the preliminary agenda that it must be set by June. The ice breaker was discussed and Debbie was to get some acronyms to Laurie Glenn to begin preparing the Ice Breaker. Robin Murphy had e-mailed Laurie Glenn about some changes with the IRP Clearinghouse that she plans to present. Debbie was not sure that IFTA would want to send Jason Degraf to Kansas City for a 15 minute presentation especially since no changes needed to be explained.

We discussed read only access to the IFTA Clearinghouse and the vote by the jurisdictions. Debbie explained that one jurisdiction who did not agree would prevent this from happening. If approved all funds would go through funds netting and no jurisdiction would have to handle individual checks from jurisdictions or pay jurisdictions with a check.

Day 1 agenda

Add to Day 1 agenda

IFTA Committee Project Group

Electronic Credentials Committee Report

Dual Fuel Working Group Report

It was suggested to make I-CAWG a part of the open meeting.

Note

Re-audit/reexamination working group is no longer active

Day 2 agenda

IFTA, Inc generally does a short presentation on funds netting and the cycle for funds netting in a month. It was suggested that the town hall meeting be after the breakouts at the end of the second day as an effort to continue discussions. It was noted that we could possible run closeout on breakout sessions to first thing on the third day.

Day 3 agenda

We discussed the terminology on revocation, termination, cancellation as an agenda item. This needs to come from a jurisdiction perspective and that this topic had not been discussed since 2009 in a Law Enforcement and Managers Meeting. Pam Marshall volunteered or was volunteered to lead the discussion.

This committee needs to be sure that IRP is aware that when joint sessions will be going on and that the hotel was aware when separate rooms are needed. We need to provide ample time for transferring to different rooms and to foster region by region discussion on issues relating to issues. A suggestion was made to provide an e-mail to the jurisdictions to discuss issues. This will help in preparing a presentation and assign some leads to do this. If we do not volunteer, we will be "voluntold."

Education Committee

Charles Mills Award

Invite back to next year's Law Enforcement and Manager's Meeting at a site to be determined and IRP will be hosting next year.

Items to be completed:

Firm up names to be on the agenda and the presentations.

Committee Reports

Sandi to do the APC committee report

Karen will help with other IFTA Committee Reports

APC Open Meeting Agenda

Kim and Marie will work on this agenda separately.

We need to ensure that the end of the day has a wrap up and a brief discussion of the activity for the next day. Marie will represent the APC.